

covering on as you move around church. As you approach the Chancel Step sanitize your hands before removing your face covering, sanitize your hands after removing it. Receive communion (no words to be spoken). Before replacing the face covering sanitize your hands, then sanitize your hands after putting it back on. Four times in total! You will be under no pressure to receive Holy Communion and please note some services will not be Eucharistic.

Returning Home

After the dismissal, please remain seated and follow the order in which to leave. Those seated on the North aisle (nearest the exits) will leave first. Any exit can be used but please keep the aisles clear at all times, follow the two metre distance rule and sanitize your hands.

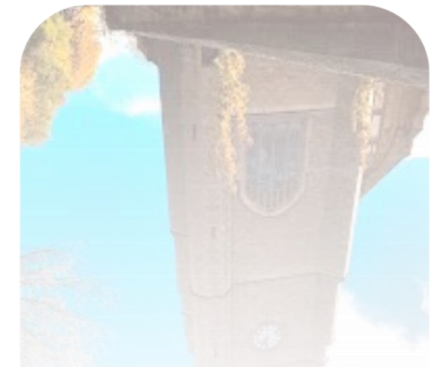
Other Information

- ◇ The toilets will be open: please do not cross anyone in the aisle and follow general hygiene practices. Liquid soap and paper towels should be used. Hand sanitizer is available before you enter and leave the toilet.
- ◇ Singing is not yet allowed but music will be played
- ◇ St Michael's service at 9.30am will be live-streamed. The camera position will be forward of any congregation member - you will not appear in filming.
- ◇ The service can be followed on the screen at St Michael's or you may choose to download a service sheet to bring with you.
- ◇ Single use service sheets are available at each church
- ◇ Please avoid touching anything unnecessary
- ◇ Please observe signage in and around church for your guidance
- ◇ At the end of the service please remain seated if you would like the opportunity to talk to Rev'd Jackie
- ◇ Further changes at short notice may be introduced
- ◇ Please hold the hand of children as they move around church
- ◇ There is no Junior or Infant Church at this time
- ◇ Donations can be made by the contactless machine or plate at the entrance. There will not be a collection during the service

We would like to thank you for reading this guide and for your cooperation in following these rules and guidance.

We look forward to that time when we can all join together in 'normal' worship. In the meantime, God bless you and keep you safe.

BENEFICE OF TONGE RHODES & ALKRINGTON



REOPENING OUR CHURCH BUILDINGS A GUIDE TO THE CHANGES

This guidance has been produced in response to the reopening of our Church Buildings for public worship. It will hopefully help you make a decision about when it is the right time for your to return; it is also a guide when you come to church to the changes we have made due to restrictions set by the UK Government and Church of England.

How Have We Prepared For Reopening

Churches have been legally permitted to open for public worship with measures in place for social distancing from the 4th July. The UK government guidance for the safe use of places of worship during the pandemic requires a COVID-19 risk assessment to be carried out. We have done this and you can find the completed document that we are Covid Secure on our websites and Church Near You Pages.

Booking System

As more people return to our churches, it has become necessary to introduce a booking system. Some of you will not like this, however, due to social distancing requirements we are limited in the number of people who can be accommodated for any given service: 60 in St Michael's, 28 in All Saints. To give everyone the opportunity to worship with us, pre-booking is now strongly advised. Anyone turning up on a Sunday morning, without booking, will be asked to wait until 5 minutes before the start of the service to be seated. There will inevitably be some who are disappointed, as our numbers must be carefully controlled for both your safety and the safety of our staff and ministers.

How To Book

Currently, you will only be able to book for the next Sunday service. Each parish has a contact number for you to call at an appropriate time - not late in the evening or early morning:

All Saints: Carol - 07763 109746

St Michael's: Hannah - 07958 369571; Neil - 07799 417341

What Details We Will Need:

Your full name and a mobile contact number, plus names of any additional people who will be attending worship with you.

These details are not only required to help us with a seating plan, but also as required information set out in the Government guidelines, for 'Test and Trace' purposes. The information also enables us to contact you if there should be any change to the planned service.

In accordance with GDPR rules, (data protection) we will send information by text at the time of booking relating to how we will use your information and how we will keep this information for 21 days.

We will ask you to respond by text confirming you agree to us holding this information. For those who do not have a mobile phone you will be asked to complete a form when you arrive and thereby confirming your authorisation.

Please note that at St Michael's we only have two pews where a family/group of three can sit - all other pews can only seat a maximum of two people. This will be explained when booking if you have more than two in your group.

When You Arrive On Sunday Morning

We would ask that you aim to arrive at least ten minutes (but not too early) before the service is due to begin. This will enable us to see what availability we might have for people who may still simply arrive on the day. If you have not arrived by 9.25am/10.55am, your seats may be released and given to someone else.

For All Saints, please use the rear entrance; for St Michael's please use the level access entrance at the top of the drive. When you enter church, please use the hand sanitizer freely available and please give your name to the Welcomer who will guide you in the direction to move to your seat. Please do not change your seat for any reason.

Please wear a face covering (unless you are exempt) and observe the social distancing rules at all times; do not stop in the aisles or interact with anyone outside of your family group. Please only sit where allowed and observe the, 'do not sit here signs.

During The Service

Please remain seated at all times unless you are coming forward for communion. During the peace, do not move to others to share the peace - simply follow the directions given by Rev'd Jackie.

Holy Communion Administration

Holy Communion will be in one kind only (bread). All elements and vessels used for Communion will be prepared at least 72 hours before the service. The bread to be administered to the congregation will remain covered throughout the Eucharistic Prayer. The words of administration (the Body of Christ) will be said from the altar, please respond, 'amen' if it is your intention to receive Holy Communion.

Please remain seated until you are directed to come to the Chancel Step to receive communion or a blessing. Please keep your face